

Child Protection Procedures at St. Andrew's School

Disclosure Made (Child)

Known cases of FGM must be reported directly to police 999.

Disclosure Made about a member of staff.
Mrs Hipkiss
Mr Flaherty

Disclosure Made about Headteacher

Inform Mrs Hipkiss Designated Safeguarding lead –
If unavailable move on to next person

Contact Chair of Governors
David Meechan
/ Ben Taylor
and CSEL Peter Davis.
See office staff for contact

Inform Mrs Brady [DSL in absence of head]-

If unavailable, you may wish to have a professional conversation with a phase leader or member of Senior Leadership Team
Do not judge or investigate, write down what the child has said in their own words as quickly and accurately as possible. Opinions must be noted as such.

Local Authority Designated Officer: LADO

Kate Davies

LADO referrals: should be made via

Telephone: 07795 128 638

Email: lado@solihull.gov.uk (please put 'LADO referral' in subject line)

If none of the above are available, it is the responsibility of the person to whom the disclosure was made to contact MASH 788-4300 state that it is children protection concern and ask advice. You will need D.O.B. and address details of the child found on Sims. Office staff can get this information without you needing to say why.

MASH

788 4300
For advice

If you advised to refer, ask advice about informing parents.

Children's Social Work Services (MASH) work with those children who have been identified as requiring statutory help and protection.

Early Help Support supports the delivery of early help across Solihull.

The Youth Offending Services works with children who have offended or are at risk of offending behaviour and support children/young people displaying sexually harmful behaviours

For more information see the **threshold guidance**.

If you wish to discuss the referral or need advice, please contact:

- The MASH Team **0121 788 4300 option 2**
 - Early Help Support **0121 788 4300 option 2**
 - The Youth Offending Service **0121 788 4290**
 - Emergency Duty Team (EDT - out of hours) **0121 605 6060**
 - Prevent Pathway-immediate danger contact Police
- Referral email address: ctu-gateway@west-midlands.pnn.police.uk**

WMCTU Prevent Team: **01212510241**

MASH
788 4300
OUT OF Hours
605 6060

Electronic Referral Form

<https://eservices.solihull.gov.uk/ChildrensSocialWorkServiceReferral/>

<https://westmidlands.procedures.org.uk/page/contents>

Ring MASH if Internet is down and ask for advice how referral should be made.

Birmingham Children's Trust
CASS
0121 303 1888

OUT OF HOURS
0121 675 4806